

**APPLICATION FOR ADMISSION
TO THE CRIMINAL JUSTICE ACT PANEL
FOR THE NORTHERN DISTRICT OF WEST VIRGINIA
(Please Type or Print)**

1. Name: _____
2. Business Address: _____
3. Business Telephone: _____
4. Business Facsimile: _____
5. E-Mail Address: _____

The United States District Court for the Northern District of West Virginia has implemented its Case Management/Electronic Case Filing (CM/ECF) system July 1, 2005. Electronic filing is mandatory on that date. Any CJA Panel Attorney utilizing the CM/ECF system will need, at the minimum, to acquire the following equipment and software: a Pentium PC with at least 64 MB RAM; Windows 95, 2000 or XP; Internet Explorer; Internet access with e-mail address; Adobe Acrobat Reader and Writer Programs; and a Scanner.

Will you have access to this equipment and software, and be able to participate in the Case Management/Electronic Case Filing (CM/ECF) system?

Yes: _____ No: _____

6. Social Security Number*: _____
7. Date Admitted to Practice in West Virginia Supreme Court of Appeals: _____
8. Date Admitted to Practice in U.S. District Court for Northern District of West Virginia: _____
9. Undergraduate School and Degree, Including Year of Graduation: _____

* Payments under the Criminal Justice Act are made to individual attorneys whose vouchers must show their social security numbers to comply with an Internal Revenue Service ruling.

10. Law School, Including Year of Graduation: _____

11. Any Other Advanced Degrees, or Special Qualifications for Appointments to Unusual Criminal Cases: _____

12. Are you fluent in any Foreign Language: _____

13. Please attach a list of all CLE Credits received by course name, sponsoring entity, location, topics covered, and credit hours received in the last three (3) years that relate to criminal law; criminal procedure; and/or evidence:

14. Please attach a list showing the number of federal criminal cases handled in the last three (3) years, listing the cases taken; the types of cases; whether the cases resulted in guilty pleas or jury trials; and a brief description of the case:

15. Please attach a list of the number of appeals you have handled in the Fourth Circuit by date, type of case, case style and whether oral argument was conducted:

16. Please attach a list regarding any Civil or other Criminal Trial Experience over the last three (3) years, listing cases taken to trial by date, type of case, case style and a brief description of the case:

17. Please describe areas of emphasis in your practice: _____

18. Have you ever been denied admission, disciplined or sanctioned based on findings made by a local, state or federal bar association and/or disciplinary board? If so, provide all pertinent details.

19. If qualified, would you be willing to act as a Mentor for less experienced CJA Panel

Members:

Yes: _____

No: _____

- 20. If you lack three (3) years experience defending federal criminal cases, would you agree to participate in a CJA case with a more experienced CJA Panel Member who would act as a Mentor (most other districts require such participation at no cost and as a prerequisite for CJA Panel membership):**

Yes: _____

No: _____

- 21. At Which Points of Holding Court Do You Wish To Be Considered for CJA Appointments:**

Clarksburg: _____

Elkins: _____

Wheeling: _____

Martinsburg: _____

- 22. Are You Admitted to the Fourth Circuit Court of Appeals:**

Yes: _____

No: _____

- 23. Would you be willing to be listed on a separate CJA Panel listing for appointment to “cold record” appeals before the Fourth Circuit Court of Appeals:**

Yes: _____

No: _____

- 24. Do you wish to be considered for only appellate work before the Fourth Circuit Court of Appeals rather than criminal trial appointments here in the district?**

Yes: _____

No: _____

Signature

Date